



Letter No./SCERT/ SAEMS/2021/ 822

Raipur, Dated 19.02.2021

Advertisement

(Deputation in School Education Department)

The Department of School Education, Government of Chhattisgarh is setting up a Cell for 'Quality and Excellence in Swami Atmanand Government English Medium Schools' under SCERT, CG, Raipur for the management and the monitoring of academic work. Officials of Chhattisgarh government are hereby invited to apply for the following posts on deputation basis.

Candidates having the requisite qualification and fulfilling the eligibility criteria should e-mail their application forms to sageschhattisgarh@gmail.com. The document verification will be done offline.

The last date for the submission of application form is - **10.03.2021**

| S.No. | Name of Post | Pay Matrix | Level | Grade pay | No. of Vacancies |
|-------|--------------------|------------------|-------|-----------|------------------|
| 1. | Joint Director | 79,990-211,770 | 14 | 7600 | 01 |
| 2. | Deputy Director | 67,300 - 213,100 | 13 | 6600 | 02 |
| 3. | Assistant Director | 56,100 - 177,500 | 12 | 5400 | 02 |

For further details regarding eligibility criteria and the application form, please visit www.scert.cg.gov.in

Eligibility Criteria:

- Should have Post-Graduation degree with at least 55% marks from a recognized University.
- Command over English Language (fluent in speaking and proficient in writing).
- Should have at least 3 years administrative experience in educational institutions (as applicable-JD/DD/AD or equivalent position) in the Central Government or Chhattisgarh State Government.
- Age- not more than 58 years as on 01-01-2021.
- These vacancies will be governed as per the deputation norms of Chhattisgarh government and the terms and conditions will remain the same as per the deputation clause. The allowance will be paid accordingly.

19

Application Form

| | | |
|-----|--|--|
| 1. | Applying for (Please tick \checkmark) | Joint Director/ Deputy Director/ Assistant Director |
| 2. | Full Name (in capital letters) Hindi & English | |
| 3. | Address of applicant Phone Number (office) Mobile Number Email ID | |
| 4. | Current Designation, Name of Office and Department | |
| 5. | Nature of present employment i.e. Permanent/ Ad-hoc/Temporary | |
| 6. | Present Basic Pay with Pay scale/Pay Band and Grande Pay of the post held | |
| 7. | Date of Birth | |
| 8. | Superannuation date of the applicant | |
| 9. | Date of appointment in the current position | |
| 10. | Pay matrix/ Grade pay for the current position | |
| 11. | Educational Qualification | |
| 12. | Details of employment in chorological order if needed, enclose a separate sheet duly authenticated by your signature in the format given below: | |

| Name of Office/ Instt./ Organisation | Post Held (Designation) | Period of Service | | Nature of Appointment (Regular/ Ad-hoc/ Deputation) | Nature of Duties |
|--------------------------------------|-------------------------|-------------------|----|---|------------------|
| | | From | To | | |
| | | | | | |

| | | |
|-----|--|--|
| 13. | Additional Information/Credentials, applicant wants to furnish (Please attach as an annexure) | |
| 14. | Please state briefly how the applicant finds himself/herself best suitable for the post applied for: | |
| | | |

I have carefully gone through the advertisement/details given in the website of SCERT Chhattisgarh and I am well aware that the curriculum vitae duly supported by documents submitted by me will also be assessed by the selection committee at the time of selection for the post. I hereby declare that the information furnished above is correct and true to the best of my knowledge. If any information provided by me is found false, my candidature may be rejected at any point of time. In the event of my selection I shall abide by the terms and conditions of services attached to the post.

(Signature of applicant)

Attachment:

1. Certificate for Higher Secondary, Under Graduation & Post Graduation and other related credentials
2. Letter of experience
3. No objection letter from department
4. Salary Certificate

Date:

Place:

(Signature of applicant)

Certificate (to be attached separately as annexure)

Certified that the information/details provided in the above application by the applicant are true and correct as per the facts available on records.

It is also certified:-

1. That there is no vigilance/disciplinary case or criminal case pending or contemplated against Shri/Smt./Ms. _____
2. That his/her integrity is certified.
3. That the current department has no objection to the deputation of the applicant if selected for the mentioned position and will be relieved immediately.

Date:

Signature

Name of Head of the department
Designation

(Seal to be affixed here)

Important Terms and condition:

1. The vacancy for the position can be revoked anytime.
2. The application will be considered valid and received only through email and registered post.
3. It is mandatory to furnish the application letter along with desired certificates/reference documents as mentioned in the advertisement.
4. Only the candidates meeting the eligibility criteria will be personally interviewed by the selection committee.
5. The candidate will need to carry original certificates and reference documents for the personal interview.
6. The candidate's age must not be more than 58 years as on 01.01.2021.
7. The eligibility criteria and experience has been set to minimum level to give everybody a fair chance to apply. However, mere application to the post does not guarantee invitation to the personal interview. The selection committee reserves all the rights to select the candidates for personal interview based on the relevant eligibility criteria and experience. Candidates possessing higher qualification and experience will be given due weightage.
8. The candidates applying for the position need to compulsorily submit 'No objection certificate' and without this attestation, the application will not be considered for personal interview.
9. If selected for the position, the candidates will continue to work under the deputation norms prescribed by the Government of Chhattisgarh.
10. The School Education department, Government of Chhattisgarh possess/reserves right to terminate the terms of engagement and send the deputed officer back to their original department, in case the performance is found to be non-satisfactory.
11. The selected candidates will not be entitled for 'one step up' pay but only for the relevant deputation allowance based on the present pay scale as prescribed by the state government.
12. In case there is any criminal prosecution or departmental enquiry initiated against the candidate, the candidature of the selected officer will be considered void.
13. The selected officer will have the responsibility to administer/lead and coordinate the successful implantation and operationalization of Swami Atmanand Government English Medium Schools of Excellence. This includes ensuring delivery of quality education, good governance and monitoring of schools, seamless training facilitation for the principal/teachers and staff.
14. The candidates invited for the personal interview will be not be paid any TA/DA.